

Appendix A: Social Distancing Protocol

Business name: California Freight

Facility Address: 805 S. Locust Ave Ripon, CA 95366

Approximate gross square footage of space open to the public: 400 sq. ft.

Businesses must implement all applicable measures listed below, and be prepared to explain why any measure that is not implemented is inapplicable to the business.

Signage:

- Signage at each public entrance of the facility to inform all employees and customers that they should: avoid entering the facility if they have a cough or fever; maintain a minimum six-foot distance from one another; sneeze and cough into a cloth or tissue or, if not available, into one's elbow; and not shake hands or engage in any unnecessary physical contact.
- Signage posting a copy of the Social Distancing Protocol at each public entrance to the facility.

Measures To Protect Employee Health (check all that apply to the facility):

- Everyone who can carry out their work duties from home has been directed to do so.
- All employees have been told not to come to work if sick.
- All desks or individual work stations are separated by at least six feet.
- Break rooms, bathrooms, and other common areas are being disinfected frequently, on the following schedule:
 - Break rooms: Several times per day
 - Bathrooms: Several times per day
 - Other Door Handles :

- Disinfectant and related supplies are available to all employees at the following location(s):
Dispatch and front office
- Hand sanitizer effective against COVID-19 is available to all employees at the following location(s):
Dispatch and front office
- Soap and water are available to all employees at the following location(s):
Near each Sink
- Copies of this Protocol have been distributed to all employees.

Measures To Keep People At Least Six Feet Apart (check all that apply to the facility)

- All employees have been instructed to maintain at least six feet distance from customers and from each other, except employees may momentarily come closer when necessary to accept payment, deliver goods or services, or as otherwise necessary.

Measures To Increase Sanitization (check all that apply to the facility):

- Disinfecting all high-contact surfaces frequently**

Measures To Prevent Unnecessary Contact (check all that apply to the facility):

* Any additional measures not included here should be listed on separate pages, which the business should attach to this document.

You may contact the following person with any questions or comments about this protocol:

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